

# Notice of Meeting

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## **Governance and Audit Committee**

**Monday, 23 March 2009  
at 6.00pm**

In Committee Room 2, Council Offices,  
Market Street, Newbury

Date of despatch of Agenda: Friday, 13 March 2009

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser, Democratic Services Manager on (01635) 519045, e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

## Governance and Audit Committee to be held on 23 March 2009 *(continued)*

- To:** Councillors: Jeff Beck (*Chairman*), Paul Bryant, Tony Linden, Irene Neill, Julian Swift-Hook, Tony Vickers (*Vice-Chairman*) and Quentin Webb
- Substitutes:** Councillors: Brian Bedwell, Keith Woodhams, Adrian Edwards, Owen Jeffery
- Guests & Officers:** David Holling (Head of Legal and Electoral Services), Andy Walker (Head of Finance), Ian Priestley (Assurance Manager), Joseph Holmes (Accountancy Manager), Elizabeth Hale (Comprehensive Corporate Assessment Lead for Berkshire), Moira Fraser (Democratic Services Manager)

# Agenda

## Part I

	<b>Page No.</b>
1. <b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on the 20 January 2009.	3 – 6
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>Annual Audit and Inspection Letter</b>	7 – 22
5. <b>Use of Resources 2007- 2008</b>	23 – 38
6. <b>Use of Resources 2008-2009</b>	39 – 46
7. <b>Scrutiny of Financial Statements</b>	47 – 54
8. <b>Internal Audit Strategy and Plan 2009-12</b>	55 – 90
9. <b>Internal Audit Quarter 3 of 2008/09 Report</b>	91 – 106
10. <b>Anti Fraud and Corruption Strategy 2009/10</b>	107 – 123
11. <b>Date of the Next Meeting</b> 27 April 2009	

Andy Day  
Head of Policy and Communication